**Parent Transportation Permission Slip**

To: AP Exam Candidates and Parents

From: Susan Keiger, Instructional Accountability Facilitator/AP Coordinator

Re: AP Exams Off Campus Testing

The Advanced Placement exams for W. A. Hough High School will be administered off site during the first week (May 6-10) at **Freedom House Church (2638 Salome Church Rd, Charlotte NC 28262)**. The school does not provide transportation. If your student will be (1) driving themselves or (2) riding with another student/parent, we ask that you fill out the information at the bottom and return that portion to Mrs. Keiger in Student Services, by **May 3, 2019.** Keep this top portion for your reference as it has the addresses.

For morning exams (exams starting at 8:00am), students should arrive at the testing site no later than 7:15am for check-in. Morning exams are usually completed by 11:30. For afternoon exams (exams starting at 12:00pm), students should arrive at the testing site no later than 11:15 for check-in. Afternoon exams are usually completed by 3:30pm. You can check the College Board’s website for specific exam time lengths.

Other important reminders:

* **DO NOT** bring a cell phone or any other electronic device into the testing site – this includes smart watches!
* **DO bring with you a picture ID, several #2 pencils (NOT mechanical), blue or black pens, calculator (if needed for one of your exams)**
* Take at least one dry run to the testing site before your scheduled date of testing so that you are familiar (make sure to have at least one route that does NOT include using the interstate!!)
* Review completely the AP Bulletin for students & parents. A copy was given to all AP students earlier this semester. You can also find it in the AP section of the College Board website.

**✂✂✂✂✂✂✂✂✂✂Cut here and return bottom portion to Mrs. Keiger by 5/3/2019✂✂✂✂✂✂✂✂✂✂✂**

My student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has permission to drive themselves or ride with

another student/parent to Freedom House Church to take their AP exams(s). I understand that failure to return a permission slip does not absolve students/parents from the liability of travel to/from AP testing or involve CMS in assuming liability. Liability for incidents occurring relating to this travel to/from AP testing rests solely with the driver/passenger(s).

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Parent signature Date